

University Council

MINUTES

OCTOBER 11, 2016

3 – 4:50 PM

ZOOK HALL 108

MEETING CALLED BY	Harvey Sterns, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Harvey Sterns, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Member: Phillip Allen, Linda Barrett, Megan Bodenschatz, Michelle Byrne, Julie Cajigas, Mike Cheung, Jared Coleman, Elizabeth Erickson, Tonia Ferrell, Nick Golina, Diane Gorse, Marjorie Hartleben, Nancy Homa, Kristin Koskey, Kristine Kraft, Isaac Lampner, Chand Midha, Ruth Nine-Duff, Rex Ramsier, Jeanne-Helene Roy, Shiva Sastry, Michael Spayd, Harvey Sterns, Cassie Verardi, Matt Wilson</p> <p>Absent with notice: Marina Pelemis Absent without notice: Briana DiMichele</p> <p>Standing Committee Members: Alisa Benedict O'Brien, Pamela Brandenstein, Barb Caillet, Irina Chernikova, Kim Cole, Enoch Damson, Aimee DeChambeau, Kathryn Evans, Emily Fillmore, Debbie Gannon, Dorothy Gruich, Steve Kaufman, Paul Levy, Laurel Lohrey, Mary Jo MacCracken, John MacDonald, John Messina, Barb Pizzute, Lakeesha Ransom, Michelle Reed, Gamal Saxton, Kathern Sigal Papp, Laura Spray, Todd Simmons, Jarrod Tudor</p>

Agenda topics:

3:08 – 3:10 CALL TO ORDER HARVEY STERNS

DISCUSSION	<ol style="list-style-type: none"> Jaimie Newhall provided a clicker demonstration. When voting, press A for Yes and B for No. You can change your mind during the vote because the clicker records the last button pushed before the results are displayed on the screen. The chair called the meeting to order. He asked for additions to the agenda. The agenda was approved by a secret ballot vote of 20 in favor and 0 opposed. The chair asked for additions or corrections to the September 13 University Council (UC) minutes. The minutes were approved by a secret ballot vote of 20 in favor and 0 opposed.
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3:10 – 3:15 EXECUTIVE COMMITTEE REPORT HARVEY STERNS

DISCUSSION	<p>The chair reviewed the attached September 20 UC Executive Committee minutes.</p> <p>The chair discussed the need for transparency during standing committee meetings, but acknowledges that sensitive topics requiring confidentiality may occasionally arise. Each standing committee can decide how it is to operate. Members should only share information in the approved minutes.</p> <p>University council approved the report by a secret ballot vote of 21 in favor and 0 opposed.</p>
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3:15 – 3:15	UNFINISHED BUSINESS	HARVEY STERNS
DISCUSSION	There were none at this time.	
3:15 – 3:25	PROVOST'S REMARKS	REX RAMSIER
DISCUSSION	<p>The following topics were discussed:</p> <ul style="list-style-type: none"> • The Higher Learning Commission visit is February 12 – 15, 2017 and the HLC team will talk to UC members about shared governance. Writing teams are working on the HLC report. • Decisions about open positions have been made at the college level. An analysis of open positions in the VP units is being conducted. • Ernst and Young will present a draft state of affairs report to the BOT. The final report will be shared with the campus community. We need to have a plan and work together to get out of our financial situation. 	
3:25 – 3:56	STUDENT ENGAGEMENT AND SUCCESS IN-DEPTH STANDING COMMITTEE REPORT	MICHELLE BYRNE
DISCUSSION	<p>Michelle Byrne and John Messina presented the attached report, Student Engagement and Success: Focus on Retention and Completion Plan. The report includes the following information:</p> <ul style="list-style-type: none"> • Updated retention information for Fall 2016. • Retention and completion goals for 2016-2018. • Current retention/completion efforts. • Credit hour reduction. • Retention and completion grants. • Finish in Time. <p>The committee's goals for 2016-17 have a financial focus:</p> <ul style="list-style-type: none"> • Review scholarship appeal process. • Review scholarship cap policy. • Investigate scholarships for international students. <p>The following topics were discussed:</p> <ul style="list-style-type: none"> • Financial obligation is a common retention/completion barrier across all preparedness levels. • Efficiency Task Force is compiling credit hour data. <p>The following suggestions were made:</p> <ul style="list-style-type: none"> • Improve communication about scholarships available to international students. • Look at financial challenges for adult students. • Ask Institutional Advancement about the donor's perspective of the scholarship cap. • Educate students and create policy around academic and financial support. 	
3:56 – 4:47	PRESIDENT'S REMARKS	MATT WILSON
DISCUSSION	<p>The following topics were discussed:</p> <ul style="list-style-type: none"> • The Making a Difference and Moving Forward Campaign is under way to increase scholarship funds. • The newly renovated Zook Hall had its unveiling at an open house during homecoming weekend. 	

	<ul style="list-style-type: none"> • The new College of Engineering Swagelok Career Center had its unveiling on September 22. • Fall visit day is Saturday, Oct. 15 and numbers are expected to exceed last year. • The EXL Center is moving forward on an affordable budget. • Ernst and Young will provide a snapshot of our current financial situation based on enrollment numbers. • The city of Akron received grants to develop a maker space in the Polsky building. • The Legislature is asking Higher Education Institutions to reduce the cost of text books. <p>President Wilson suggested that a UC committee look at ways to reduce text book costs.</p>
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3:45 – 4:50	STANDING COMMITTEE REPORTS/GOALS	STANDING COMMITTEE CHAIRS
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DISCUSSION	<p>Physical Environment Committee – the following motion was made: At its meeting on October 6, 2016, the Physical Environment Committee reviewed and approved the following three space allocation changes and now recommends approval by University Council.</p> <ol style="list-style-type: none"> 1. Space Allocation Routing Number: 12000-398 Building: Central Hower Community School-Room 109D Currently assigned to Capital Planning and Facilities Management. Requested use of space is for Audio Visual Equipment Storage. Funds for move have been identified. 2. Space Allocation Routing Number: 12000-402 Building: 178 South Forge Street (Wonder Bread)- Rooms 102D and 103D Currently assigned to Capital Planning and Facilities Management. Requested use of space is for Research Project Specimen Storage. Funds for move have been identified. 3. Space Allocation Routing Number: 12000-401 Building: Auburn Science and Engineering Center- 504 Research Lab Currently assigned to College of Engineering/Electrical and Computer Eng. Requested use of space is to convert lab space to private office and student work stations. Funds for change have been identified. <p>The motion carried by a secret ballot vote of 18 in favor and 1 opposed.</p> <p>The UC standing committees developed the following goals for the current UC year ending on April 30, 2017:</p> <ul style="list-style-type: none"> • Budget and Finance Committee – have not yet received goals • Communication Committee Goals • Information Technology Committee Goals • Institutional Advancement Committee Goals • Physical Environment Committee Goals • Recreation and Wellness Committee Goals • Student Engagement and Success Committee Goals • Talent Development and Human Resources Committee Goals <p>The goals will be shared with UC and standing committee members via email.</p>
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4:50 – 4:52

NEW BUSINESS

HARVEY STERNS

DISCUSSION

The meeting was adjourned at 4:52 p.m. by unanimous consent.